**Muriel Gamble** murielgamble99@gmail.com

(757) – 349 - 5012

**Summary**

Energetic, Reliable, Detailed oriented individual with eight plus years of media service experience. Experience with all aspects of and adobe creative cloud. Skilled in telecommunications, problem solving, communication, and can adapt to any environment.

# Education

Radford University – B. S. Media Studies – Concentration: Media Production – Minor: Cinematic Arts 2017 – 2021 – GPA: 3.136

**Certificates**

Web production

# Skills

3+ Years of Experience

Adobe Photoshop

Avid Media Composer

GarageBand

DSLR Video Cameras

2+ Years of Experience

Adobe Lightroom

Adobe Premiere Pro

Adobe Audition

1+ Years of Experience

WordPress

Stedi Cam

# Experience

*Crew Member – August 2015 – Present*

*Channel 47 Newport News Public Schools*

* Capture quality footage from a fixed or moving position
* Select, assemble, and position equipment (cameras, stands, software etc.)
* Edit footage as needed
* Work with zoom lenses; vary images as per instructions and rehearsal.
* Implement all quality checks related to effective maintenance of camera.
* Set-up camera and handled angles, distances, movement, and variables and cues for recording film.
* Assembling raw footage and transferring or uploading to a computer
* Manipulating and editing film pieces in a way that is invisible to the audience

*Equipment Office Manager – January 2021 – May 2021*

*Radford University*

* Answered telephones in a professional manner.
* Serve visitors by greeting, welcoming, and directing them appropriately.
* Maintain, clean, and test all broadcasting equipment and cameras to ensure every tool is in good working order each day
* Provide formal leadership, mentoring and supervision to the administrative and office operations support staff.
* Surplus University equipment when asked and needed.
* Answered emails in a professional manner.
* Organized and contacted the students with late equipment.
* Organized and filed various contracts and paper works.
* Engaged costumers and built connections using a positive, upbeat attitude.

*Youth Program Lead – August 2021 – Present*

*Hampton Healthy Families*

* Conducts programs and activities for youth to include daily recreational activities and classes, and special events.
* Provides statistics on number of participants and success of each type of activity.
* Confers with parents to determine the child's need for leisure time development.
* Organizes, promotes, and develops interest in activities such as leisure games, active and passive sports.
* Maintains working relationship with agencies such as Social Services Department, public schools, and other City recreational functions to provide a wide range of activities.

Establishes daily work assignment for Youth Programs Aides and volunteers

# Reference: Available Upon Request